



Free Special Education Resources, Consultation, Trainings **Your Arizona Parent School Connection**

Independent Educational Evaluation Request

Parents have the right to obtain an Independent Educational Evaluation (IEE) of their child at public expense if they disagree with the evaluation that was conducted by the public education agency (PEA). A PEA in which a child is enrolled might be a public school district, public charter school, state supported institution, or secure care facility. An Independent Educational Evaluation is an evaluation conducted by a qualified examiner who is not employed by the agency responsible for the education of the child. Public expense means the school either pays for the full cost of the evaluation or ensures that the evaluation is otherwise provided at no cost to the parent.

If a parent requests an IEE, the school must provide the parent with information about where they may obtain the evaluation and about the agency's criteria which apply to IEEs. The school can provide the parent with a list of evaluators to choose from; however, if they wish to use someone that is not from the list the parent should be sure to get the school's criteria for an IEE.

Once the IEE is completed, the Multidisciplinary Evaluation Team (MET) should meet to discuss the results. According to the Individuals with Disabilities Act of 2004, schools must consider the information from IEEs; however, they are not required to accept the results and/or include the information in the child's Individualized Education Program (IEP). If the school does not accept the IEE results, parents should request a Prior Written Notice (PWN) which will identify the reason(s) why the school district is refusing to accept the IEE results.

Please review the Procedural Safeguards Notice (PSN) to learn more about your parental rights and responsibilities, www.ade.az.gov/ess/specialprojects/pinspals/documents/Section504/GR10.pdf.

Sample Letter

Date

Name of IEP Team Leader or Special Education Administrator

Name of School

Street Address

City, State, Zip Code

Dear Name,

I am requesting an Independent Educational Evaluation (IEE) of my child, his/her name. Name of evaluator, evaluated him/her on date. I disagree with those results. Please send me the district's list of approved evaluators, as well as the district's criteria for independent evaluators.

If you have any questions, please contact me. Thank you in advance for your prompt written response.

Sincerely,

Your Signature

Your Typewritten Name

Street Address

City, State, Zip Code

Phone Number

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